



Position	Education	Experience	Area	Division	Recruiter / Email Address
Set Up Operator II Pool of talents	Education, technical course or associate degree completed in Mechanics, Tool & Die or Electrical.	Operate automatic and less complex machines such as: presses, automatic welding and molding associated with feeder or assembly operations. Set up less complex machinery or equipment according to manufacturing procedures for safety.	Las Piedras	Kelly Engineering Resources	Lymaris Ortiz / ortizly@kellyservices.com
Refrigeration Technician	Associate degree Refrigeration Technician	2-3 years of experience. License is required. Working on site projects: Customer Services – Air Conditioners and Refrigeration Systems. A valid Driver's License (#3 Category) is required. Customer will provide vehicle and a cellular phone for work purpose.	Northeast	Kelly Engineering Resources	Marieli Ramos / ramosma@kellyservices.com
Senior Validation Scientist–Equipment	Bachelor's Degree in Pharmacy, Chemistry or Engineering.	Five (5) years of experience in a pharmaceutical industry with at least three (3) years in solid oral dosage forms. Validation Life Cycle (10+ years), expert in writing protocols/reports IQ, OQ, PQ, technical documents (SOPs, Risk assessments, evaluations, impact evaluations, etc). Hand-on experience working with KAYE Validator will be preferred.	Manati	Kelly Engineering Resources	Lymaris Ortiz / ortizly@kellyservices.com
Senior Process Automation Specialist	BS in electrical, computer, mechanical engineering and or related fields.	Five-(5) years of experience in pharmaceutical operations or Manufacturing processes with proven project management skills which four (4) of the five years' experience, must be in Process automation in pharmaceutical environment with two (2) years' experience in	Manati	Kelly Engineering Resources	Lymaris Ortiz / ortizly@kellyservices.com

		Computerized systems validation.			
Safety Officer	High School Diploma	1 year of professional experience or 30-hour OSHA Construction and 3 years of professional experience in a similar or related position. Domain in MS Word, Excel and Power Point handling; use of emails and navigation on web pages of: OSHA, and other related pages. P.R. Original Driver's License. Available to travel island wide.	Metro	Kelly Engineering Resources	Madalis Carrasquillo / carrama@kellyservices.com
Electromechanic	Degree of Accredited Technical College.	At least two (2) years of experience. Available to work every shift.	Cayey	Kelly Engineering Resources	Madalis Carrasquillo / carrama@kellyservices.com
Production Supervisor	Degree of Accredited Technical College.	At least two (2) years of experience. It ensures that employees under your supervision comply with organizational procedures and policies. Plans and assigns personnel to operate the required production equipment to complete the production plan. Designate priorities, review and monitor lines for production itineraries. It ensures effective use of production equipment and coordinates its repair to solve mechanical problems and equipment failures. Ensures the availability of production material to comply with the production plan. Maintains and monitors production flow, equipment availability, and production quality through QAD systems, as applicable. Availability to work all shifts.	Cayey	Kelly Engineering Resources	Madalis Carrasquillo / carrama@kellyservices.com
Manufacturing Support and CSV Specialist	Bachelor's Degree in computer/Software, Industrial, Mechanical	Three (3) years of experience in computer systems. Training in	Manati	Kelly Engineering Resources	Lymaris Ortiz / ortizly@kellyservices.com

	Engineering or Electrical Engineering.	validation methodologies, technologies and process control computer systems. Excellent communication skills (oral, written and reading) in Spanish and English at all levels. Proven skills in projects management and validation of manufacturing and quality related systems. Knowledge of manufacturing equipment and processes (e.g. Packaging, Tablet Press, etc.) a must. Able to work under pressure. Willing to work irregular hours, rotative shifts, weekends and holidays, when necessary.			
Civil Engineer	Bachelor's Degree in Civil Engineering	Candidates don't have to be licensed; just know how to estimate costs, read plans, work progress, and work on the field. Available to work 1 st shift.	Camuy	Kelly Engineering Resources	Marieli Ramos / ramosma@kellyservices.com
Tool & Die	Technical Degree – Tool & Die	Analyzes specifications, lays out metal stock, sets up and operates machine tools , and fits and assembles parts to fabricate and repair metalworking dies , cutting tools , jigs and fixtures, gauges, and machinists' hand tools by performing the following duties .	Añasco	Kelly Engineering Resources	Marieli Ramos / ramosma@kellyservices.com
Technical Services Supervisor	Bachelor's Degree in Mechanical or Electrical Engineering/ Technical Degree in Refrigeration Technician is most desirable	Supervision experience of more than 7 years. Experience in refrigeration equipment (A/C, refrigerators, freezers and ice machines). Basic knowledge in electricity. Bilingual (English Spanish).	Island wide	Kelly Engineering Resources	Marieli Ramos / ramosma@kellyservices.com
Business Center Manager	Bachelor's Degree in Engineering or Management	Three (3) years in similar position experience. Have excellent Supervisor skills.	Island wide	Kelly Engineering Resources	Marieli Ramos / ramosma@kellyservices.com

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Sr. Quality Assurance Scientist	Bachelor's Degree in Science (Chemical, Engineering, Biology, Pharmacy or Microbiology) with six (6) years of experience in Quality Assurance responsibilities in a pharmaceutical industry, or Doctoral Degree (PhD) in Pharmacy with valid License in Pharmacy	Experience in manufacturing operations of Oral Solid Dosage and Parenteral Products Manufacturing. Fully bilingual (Spanish/English) communication skills, both written and verbal. Proficient knowledge of computer systems (Microsoft Office etc.) and applications like Trackwise and SAP.	Manati	Kelly Scientific Resources	Lymaris Ortiz / ortizly@kellyservices.com
Microbiology Analyst	Bachelor's Degree in Biology, Biotechnology, Medical Technology, Microbiology or Industrial Microbiology.	One (1) year of working experience in a Microbiology Laboratory of a Pharmaceutical Industry. Knowledge in laboratory aseptic procedures in a pharmaceutical industry. Knowledge of compliance requirements, cGMP, GLP and FDA regulations and the ability to interpret and apply them. Bilingual (Spanish-English)	Manati	Kelly Scientific Resources	Lymaris Ortiz / ortizly@kellyservices.com
Analyst	B.S. degree in Science with a major in Chemistry, Biochemistry, Industrial Chemistry, Biology or Medical Technology	Ensures that use approved validated methods and specifications, to perform required testing when is involved in testing of finished products, API's, biological drug substances, raw materials, intermediates / components and ensures all necessary testing is carried out.	Manati	Kelly Scientific Resources	Lymaris Ortiz / ortizly@kellyservices.com
Incoming Analyst	Bachelor's degree in Natural Sciences	One (1) year of experience within Quality Control Laboratory in a Pharmaceutical Industry. Ability to perform basic troubleshooting, PM and/or calibration of laboratory equipments (column care and use, tools, in-line filters, etc.).	Manati	Kelly Scientific Resources	Lymaris Ortiz / ortizly@kellyservices.com
Clinical Research-Quality Control Specialist	BS Degree in Natural Science in Biochemistry or Chemistry	Five (5) years' experience in pharmaceutical industry with at least two (2) years' experience in method development/transfer of	Manati	Kelly Scientific Resources	Lymaris Ortiz / ortizly@kellyservices.com

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		biomolecules. Supports the technical in-process, release, and stability methods for bulk and/or drug products. Serves as a liaison between Quality Control and other support groups e.g. QA, Validation, and Analytical Research to assure that current laboratory method issues are being properly addressed.			
Pharmacy Technician	Associate Degree Diplomas as Certified Pharmaceutical Technician	Valid license as Pharmacy Technician Specialized training in access to pharmacy/medical benefits and requirements (preferred). Experience in Specialty Pharmacy (Preferred). Minimum 1-year experience in customer service with knowledge of access processes to the most preferred benefits. 1 year of experience in related field (Preferred). Knowledge in CPR+ program (preferred).	Metro	Kelly Healthcare Resources	Madalis Carrasquillo / carrama@kellyservices.com
Health Promotion Assistant	Bachelor s degree in a related discipline and MA/MS in the Mental Health field	Experience working in and an understanding of the nonprofit sector and/or an association setting preferred. Strong project coordination skills. Knowledgeable in and has used the IASC MHPSS and GBV/CP guidelines and best practices as part of their previous work experience.	San Juan	Kelly Healthcare Resources	Madalis Carrasquillo / carrama@kellyservices.com

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How to Apply: If you meet the requirements please submit your updated resume and academic evidence to professionaltech@kellyservices.com

or register at www.kellycareernetwork.com

Para solicitar empleo, enviar resume actualizado y evidencia académica del grado mayor obtenido (Diploma, Transcripción de Crédito o Carta de Certificación oficial) a professionaltech@kellyservices.com o registrese en www.kellycareernetwork.com

Required documents that could be requested, once you qualify for a position:

- Permit to work in USA and Puerto Rico, such as: passport, photo ID, Social Security card, among others.
- Health Certificate (if applicable)
- Criminal Record Certificate

De ser ubicado/a para alguna vacante, más adelante en el proceso, se podría requerir:

- *Permiso para trabajar en Estados Unidos y Puerto Rico (Ej. Pasaporte, o identificación con retrato y tarjeta de Seguro Social, entre otros).*
- *Certificado de Salud (pudiera ser requerido de acuerdo a la vacante y tipo de industria).*
- *Certificado de Antecedentes Penales.*

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